



## Board of Education Report

File #: Rep-005-24/25, Version: 1

**Approval of Procurement Actions**  
**August 13, 2024**  
**Procurement Services Division**

**ADOPTED BOARD  
REPORT**

**AUG 13 2024**

**APPROVED**

### **Action Proposed:**

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Purchase Orders; Goods and General Services Contracts: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

### **Background:**

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

### **Expected Outcomes:**

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

### **Board Options and Consequences:**

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

### **Policy Implications:**

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

### **Budget Impact:**

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

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- Award of Professional Service Contracts not exceeding \$250,000; New Contracts; Contract Amendments; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000; Procurement Transactions -Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

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Request for Approval of Procurement Actions not under delegated authority listed in Attachment "B" includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts

**Student Impact:**

Not applicable.

**Equity Impact:**

See attached for applicable items.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form, except where "authorization to negotiate and execute" is sought.

**Attachments:**

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18](#)  
<[https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share\\_link](https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link)>
- California Education Code Section 17604 ([CE Code 17604](#))  
<[https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share\\_link](https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link)>

**Informatives:**

Not applicable.

**Submitted:**

07/16/24

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ADOPTED BOARD  
REPORT

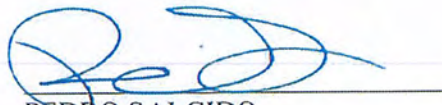
AUG 13 2024

APPROVED

RESPECTFULLY SUBMITTED,


APPROVED & PRESENTED BY:

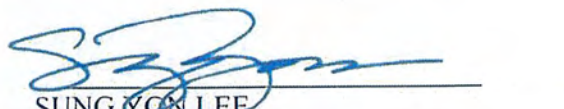
  
ALBERTO M. CARVALHO  
Superintendent

  
PEDRO SALCIDO  
Deputy Superintendent  
Business Services & Operations

REVIEWED BY:

APPROVED & PRESENTED BY:

  
DEVORA NAVERA REED  
General Counsel

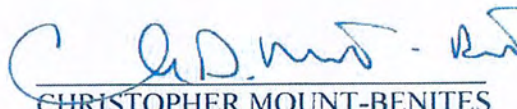
  
SUNG GON LEE  
Deputy Chief Business Officer  
Office of the Deputy Chief Business Officer

Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:

  
NOIBERTO DELGADILLO  
Deputy Chief Business Officer, Finance

  
CHRISTOPHER MOUNT-BENITES  
Chief Procurement Officer  
Procurement Services Division

Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

Item A

ADOPTED BOARD REPORT

APPROVED

AUG 13 2024

REGION NORTH

\$38,000

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u>                                 | <u>AMOUNT</u> |
|-------------------|---------------------------|----------------------|--|---------------|
| Dream Hustle Code | 4400013300                | 06/12/24 – 06/18/24  | Expanded Learning Opportunities Programs (ELOP) (100%) | \$38,000      |

Ratification of single-source contract for SUMMER LEAGUE, a comprehensive enrichment program that provides a dynamic, interactive, and educational platform that fosters positive youth empowerment. The program cultivates an atmosphere that promotes intellectual advancement, personal growth and consistent school attendance.

Students will develop essential life skills, encompassing personal growth strategies and tactics. They delved into the multi-billion-dollar Esports Industry that has amassed a fan base in the hundreds of millions globally. Lastly, participants gain knowledge of fundamental computer science concepts.

STEAM, coding, and technology education are key to understanding and navigating the digital world we live in. From smartphones to social media, technology is an integral part of our daily lives. By learning to code and understanding technology, students gain a deeper understanding of how the tools they use every day work, making them not just consumers, but creators in the digital world. Moreover, there is a growing demand for STEAM and technology skills in the job market. STEAM, coding, and technology education equip students with the skills they need to succeed in the 21st century, opening doors to a wide range of lucrative career opportunities. Therefore, it is critical that we invest in these areas of education for our middle and high school students, in an increasingly tech savvy world.

A single-source contract was utilized because ELOP funds were allocated to VOCES with not enough time to conduct a competitive process (the allocation to the school does not carryover). VOCES did not wish to lose the funds for such an important opportunity for its students. Further, the programming offered by Dream Hustle Code stands out due to its unique and innovative approach to the STEAM and technology landscape. This organization provides comprehensive learning experience. Their unique style and approach are seldom found in programs aimed at middle and high school students. Dream Hustle Code’s programming offers a distinctive and valuable opportunity that other companies do not provide.

Dream Hustle Code is a new vendor to the District.

This action supports Pillar 1 of the Strategic Plan: Academic Excellence.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**Requesters:**

Ivania Holodnak, Principal  
Valley Oaks Center for Enriched Studies (VOCES)  
Dr. David Baca, Region North Superintendent

ADOPTED BOARD  
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APPROVED

**Equity Impact:** Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

**Item B**

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

DIVISION OF INSTRUCTION

\$152,000

| <u>CONTRACTOR</u>     | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u>                            | <u>AMOUNT</u> |
|-----------------------|---------------------------|----------------------|---|---------------|
| CareerTech Media, LLC | 4400013152                | 05/04/24 – 05/03/25  | Career Technical Education Incentive Grant (100%) | \$152,000     |

Ratification of competed contract, procured through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division, for the purchase of CTE Linked Learning Career Guides aimed at providing seventh and eighth-grade students and their families with valuable information to make informed decisions regarding high school career pathways.

Three proposals were received, and all were deemed qualified. The evaluation committee was comprised of three subject matter experts from the CTE Linked Learning Department. The proposals were scored based on the following evaluation criteria: qualifications and experience of firm; personnel qualifications and experience; scope of work compliance/work plan; price; and Small Business Enterprise (SBE) participation. The selected vendor was the highest scoring proposer.

CareerTech Media, LLC has been doing business with the District since 2022 and has provided services for the following school districts: Garden Grove USD, Santa Maria JUHSD, Mountain View Lost Altos HSD, Renton School District, Denver Public Schools, Miami-Dade County Public Schools, Gwinnett County Public Schools, and Bloomington Public Schools.

These services align with Pillar 1D of the Strategic Plan – Academic Excellence: College and Career Readiness by presenting students and families with a guide that lays out all the amazing career pathway opportunities and post-secondary educational options throughout the district to assist with decisions regarding high school pathways. These services also align with Pillar 3B - Engagement and Collaboration: Accessible Information. Providing this guide to families will empower them by raising awareness of our career pathways in one convenient place to support them in making more informed decisions.

**Requesters:**

Dr. Frances Baez, Chief Academic Officer  
 Esther Dabagyan, Administrator of CTE-Linked Learning  
 Division of Instruction

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**ADOPTED BOARD  
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AUG 13 2024

**APPROVED****Equity Impact:**

| <b>Component</b>               | <b>Score</b> | <b>Score Rationale</b>  |
|--------------------------------|--------------|---|
| <b>Recognition</b>             | <b>4</b>     | Supports Transportation for All program, which aims to provide all students, in addition to Special Education and Magnet students, the opportunity to have access to school bus transportation. |
| <b>Resource Prioritization</b> | <b>3</b>     | Optimized bus routes will give more students the opportunity to access school bus transportation.   |
| <b>Results</b>                 | <b>3</b>     | Providing more students reliable transportation will improve attendance, which will thereby close opportunity gaps.   |
| <b>TOTAL</b>                   | <b>10</b>    |   |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

**Item C**

ADOPTED BOARD  
REPORT  
AUG 13 2024

APPROVED

DIVISION OF SPECIAL EDUCATION

\$35,750

| <u>CONTRACTOR</u>        | <u>IDENTIFI-CATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u>              | <u>AMOUNT</u> |
|--------------------------|----------------------------|----------------------|-------------------------------------|---------------|
| Education Resource, Inc. | 4400013252                 | 06/10/24 – 06/09/25  | Medi-Cal Reimbursement Funds (100%) | \$35,750      |

Ratification of single-source contract to provide a one-time on-demand course for all 325 Los Angeles Unified physical and occupational therapists. This pre-recorded on-demand course will provide these therapists with the tools to use appropriate assessment techniques and to analyze the data to create participation-based goals and collaborative intervention.

There was a comparison made between Allied Health Education to Education Resources, however, the reasons why Allied was not chosen was because the course only 1) offers two hours of credit and 2) pertains to occupational therapy and not physical therapy. Education Resources, Inc. (ERI) owns the rights to this course and therefore, could not be provided by any other company. Additionally, the ERI course is much more thorough and has evidence-based practice; no other provider has a course on this topic.

This contract aligns with the Strategic Plan and supports both Pillar 1: Academic Excellence and Pillar 5: Investing in Staff. Three hundred twenty-five physical and occupational therapists will learn to use the participation lens to support student outcomes and align their school-based practices with the evidence. They will learn assessment techniques that foster interprofessional practices and participation-based goals. They will learn strategies to embed intervention and progress monitoring. Determining the appropriate time and frequency of services and a model to support IEP decision making will be discussed in the course.

While this is the first ERI contract with the District, the firm has been in business for over 30 years creating continuing education resources that prioritized hands-on learning and evidence-based practice to improve patient outcomes, build community and advance careers. They offer over 330 courses online and live seminars on a wide range of topics, ranging from physical therapy to occupational therapy to speech and language pathology. Their courses draw over 7,000 participants from all over the world.

**Requester:**

RaDaniel McCoy, Director  
Division of Special Education



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**ADOPTED BOARD  
REPORT

AUG 13 2024

**APPROVED**

## Equity Impact:

| Component                      | Score    | Score Rationale  |
|--------------------------------|----------|--|
| <b>Recognition</b>             | 3        | Professional development has consistently been provided to our occupational therapists and physical therapists using both in-house staff developed trainings as well as outside courses. This comprehensive course is much more detailed than what we have been able to create on our own. |
| <b>Resource Prioritization</b> | 3        | This is an on-demand pre-recorded course that our staff can access when they are not providing direct service to students. The course addresses "best practices" in school-based OT and PT including assessment and intervention.  |
| <b>Results</b>                 | 3        | By taking this course, our therapists will learn techniques and strategies that will affect direct intervention with students and will provide students with opportunities to progress and achieve their IEP goals.  |
| <b>TOTAL</b>                   | <b>9</b> |  |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

**Item D**

ADOPTED BOARD REPORT

AUG 13 2024

**APPROVED**

OFFICE OF THE CHIEF BUSINESS OFFICER \$109,093

| <u>CONTRACTOR</u>                      | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u>   | <u>SOURCE OF FUNDS</u>  | <u>AMOUNT</u> |
|--|---------------------------|--|-------------------------|---------------|
| Arbitrage Compliance Specialists, Inc. | 4400012948                | 04/01/24 – 03/31/29<br>includes two (2) one-year renewal options | General Funds<br>(100%) | \$109,093     |

Ratification of informally competed contract procured through an Informal Request for Proposals (IRFP) conducted by the Procurement Services Division, to provide all necessary arbitrage compliance services for LAUSD’s debt issuances of General Obligation (GO) bonds and Certificates of Participation (COP) in accordance with the Internal Revenue Code, Income Tax Regulations and Treasury Regulations, Revenue Procedures, and Private Letter Rulings. The contract is needed to help ensure that LAUSD is tax compliant with all long-term, tax-exempt bond issues, optimize investments, and eliminate/reduce negative arbitrage.

Three proposals were received, and all were deemed qualified. The evaluation committee consisted of three staff members from Accounting and Disbursements, Office of the General Counsel, and Facilities-Program Support Services. The proposals were evaluated based on: qualification and experience of firm personnel; program or product approach; price; and Small Business Enterprise (SBE) participation. The highest scored proposer was selected for award of contract.

Arbitrage Compliance Specialist, Inc. (ACS) has been doing business with the District since 2018.

This contract aligns with the Strategic Plan and supports Pillar 4 – Operational Effectiveness. The District utilizes proceeds from GO Bonds and COPs to fund the modernization and replacements of its facilities and technology infrastructure. As the issuer of debt obligations, the District must comply with the federal arbitrage requirement. Due to the complexities and technical requirements to calculate arbitrage earnings associated with the District’s tax-exempt debt issuances in accordance with the Internal Revenue Code of 1986, the District is engaging ACS in order to ensure compliance with the federal arbitrage requirement.

**Requester:**

Tim Rosnick  
 Director of Capital Planning and Budget  
 Office of the Chief Business Officer

ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS; RATIFICATION OF DELEGATED AUTHORITY**

ADOPTED BOARD  
REPORT

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**APPROVED**

**Equity Impact:**

| Component                      | Score | Score Rationale   |
|--------------------------------|-------|---|
| <b>Recognition</b>             | 2     | By seeking arbitrage compliance services to ensure tax compliance, optimize investments related to bond issuances, and eliminate/reduce negative arbitrage, the District acknowledges the need for proper financial management to support District operations and facilities that serve all students. The focus on compliance and financial optimization shows awareness of the importance of maximizing resources, which could benefit historically underserved student populations. |
| <b>Resource Prioritization</b> | 3     | By ensuring compliance with the Internal Revenue Code and U.S. Treasury regulations regarding arbitrage rebate and yield restriction requirements on tax-exempt debt, the District can potentially reduce unnecessary costs and allocate more funds to educational programs and services that address student needs.  |
| <b>Results</b>                 | 3     | By ensuring tax compliance, optimizing investments, and potentially eliminating/reducing negative arbitrage on tax-exempt bond issuances, the District can maximize the financial resources available for educational programs and facilities. This could lead to improved funding for initiatives that directly address opportunity and achievement gaps.  |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

**Item E**

OFFICE OF THE CHIEF ECO-SUSTAINABILITY OFFICER \$92,444

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>CONTRACT TERM</u>  | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|---|----------------------------|---------------|
| SBTG Seedlings    | 4400012971                          | 05/08/24 – 05/07/27<br>includes two (2) one-year<br>renewal options | Energy Rebates<br>(100%)   | \$92,444      |

Ratification of competed contract, procured through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division, to provide aeroponic towers (up to five per school), professional services consisting of installation and troubleshooting support, and a lifetime STEAM curriculum license for Green Bronx Machine for each of the schools. The proposed schools are located primarily within disadvantaged areas of LADWP’s territory. The proposed list of sites includes: 107th St ES, 20th St ES, Alta California ES, Marina Del Rey MS, Polytechnic HS, and Sotomayor Arts and Sciences Magnet. The aeroponic towers offer an opportunity to gain experience about health and wellness where students can grow, taste, and become healthier through participation in the program. Additionally, the program exposes students to fruits and vegetables, and generates excitement about growing new plants, trying them out, and learning together with their friends in an interactive environment.

Three proposals were received, and all were deemed qualified. The evaluation committee consisted of subject matter experts from the Eco-Sustainability Office. The proposals were evaluated based on the following criteria: Experience of firm providing aeroponic towers; professional/technical qualifications; price; and Small Business Enterprise (SBE) participation. The selected vendor was the highest scoring proposer.

While this is the first SBTG Seedling contract with the District, SBTG Seedling has been installing aeroponic tower gardens, in the Los Angeles/Orange County area for the past six years including installations at other school districts such as Norwalk-La Mirada School District and the Buena Park School District.

This contract aligns with the Strategic Plan and supports Pillar 1: Academic Excellence, Priorities – Enriching Experiences and High-Quality Instruction by supporting schools in disadvantaged communities with new and exciting curricula developed by subject matter experts and a hands-on learning experience in urban farming that emphasizes water conservation. The program will provide students with joyful and wellness-conscious gardening using modern technology that will give students a memorable and enriching experience in the growing field of sustainability.

It also supports Pillar 2 – Joy and Wellness, Whole-Child Well-Being - through the curriculum students will learn about health, wellness, , food access, and urban farming. The program is to be led in a safe and

ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

inclusive manner and will expand urban farming opportunities in areas where plants are not typically grown, both indoor and outdoor...

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 APPROVED

Pillar 4 – Data-Driven Decision Making, Operational Effectiveness, Modernizing Infrastructure-The program will conclude with a pre/post program analysis for participating students and teachers, which will be used to inform the potential use of the tower gardens and the Green Bronx Machine curriculum going forward. In addition, the program will introduce a modern form of agricultural technology to LAUSD schools that provides significant water savings compared to conventional agriculture.

**Requester:**

Christos Chrysiliou, Chief Eco-Sustainability Officer

**Equity Impact:**

| Component                      | Score    | Score Rationale  |
|--------------------------------|----------|--|
| <b>Recognition</b>             | 3        | In recognition of historical inequities in terms of access to edible gardens, 5 of the 6 schools that have been proposed for the pilot project are in disadvantaged communities. This program will expand the educational opportunities for the participating schools to include hands-on curriculum related to growing edible plants. If there are any revisions to the schools included in the pilot, prioritization will be given to schools in disadvantaged communities.                  |
| <b>Resource Prioritization</b> | 3        | One of the primary objectives of the Program is to establish the ability to provide students with access to edible gardens in locations that would not otherwise allow for growing edible plants and/or greening, including indoor and hardscaped areas. The tower gardens have the potential to be an effective resource that the District can provide to schools where students are most in need of access to growing plants and the curriculum opportunities that accompany growing plants. |
| <b>Results</b>                 | 3        | Research has shown that student engagement in school gardens leads to improved academic achievement. By establishing a means to grow edible plants in schools that do not have access to growing edible plants through conventional means, the Program will result in closing opportunity and achievement gaps.  |
| <b>TOTAL</b>                   | <b>9</b> |  |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

**Item F**

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

OFFICE OF THE GENERAL COUNSEL

\$80,000

| <u>CONTRACTOR</u> | <u>IDENTIFICATION NO.</u>    | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|-------------------|------------------------------|----------------------|------------------------|---------------|
| Nitro Associates  | 4400010392-2<br>4400010392-3 | 02/08/22 – 12/31/24  | Bond Funds<br>(100%)   | \$80,000*     |

Ratification of amendments to extend the term and increase capacity of informally competed contract to provide scheduling analysis and expert witness services to respond to a construction and surety claim made by The Ohio Casualty Insurance Company (“OCIC”).

The Office of the General Counsel retained Nitro Associates ("Nitro") to evaluate Requests for Equitable Adjustments, provide a responsive schedule analysis, author a report, and provide expert witness services as required in mediation and trial, if necessary.

The District contacted three firms that had previously provided expert witness services to the District. One vendor could not meet the anticipated schedule for the mediation, and another vendor had a conflict as it was serving as the expert to the District’s property insurer in another case. Nitro Associates possessed the requisite experience and expertise to provide expert witness services for a legal matter involving construction and surety claims of this magnitude and was able to meet the necessary schedule requirements.

Nitro Associates has been doing business with the District since February 2022.

These services align with the Strategic Plan, specifically Pillar 4D – Operational Effectiveness: with Nitro Associates providing expert witness services, the District is able to respond to the claims at the mediation and potentially resolve them before a lawsuit is filed against the District.

**Contract Term:** 02/08/22 through 06/30/23  
 New end date by Amendment No. 2: 06/30/24  
 New end date by Amendment No. 3: 12/31/24

Initial Contract Value: \$240,000  
 Amendment No. 1: \$0  
 \*Amendment No. 2: \$50,000  
 \*Amendment No. 3: \$30,000  
**Aggregate Contract Value: \$320,000**

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**Requesters:**

Mark A. Miller, Chief Facilities Counsel  
Alexander Molina, Chief Executive to the General Counsel  
Office of the General Counsel

**APPROVED**

**Equity Impact:**

N/A.

APPROVED BOARD  
REPORT

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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

Item G

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

TRANSPORTATION SERVICES DIVISION

\$140,000

| <u>CONTRACTOR</u>                  | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|------------------------------------|---------------------------|----------------------|------------------------|---------------|
| Dynamic Ideas, LLC, dba AlphaRoute | 4400013043                | 04/22/24 – 09/30/24  | General Funds (100%)   | \$140,000     |

Ratification of competed contract, procured through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division, to develop a study to quantify the resources required to transport a given student population with the goals of: minimizing the walking distance between a student’s home and pick-up/drop-off locations, increasing ridership and efficiency, minimizing travel times and route duration, and minimizing the use of contract buses to reduce costs.

Six proposals were received and five were deemed qualified. The evaluation committee was comprised of three subject matter experts from the Transportation Services Division. The proposals were scored based on the following evaluation criteria: qualifications and experience of the firm; personnel qualifications and experience; project approach; price; and Small Business Enterprise (SBE) participation. The selected vendor was the highest scoring proposer.

The contractor is new to the District; however, they have a proven track record of providing similar services to K-12 schools since 2021. Their previous clients include Columbus City Schools (Ohio), Jefferson County Public Schools (Louisville, KY), Charlotte-Mecklenburg Schools (NC), the School District of Manatee County (FL), and Arlington Public Schools (VA).

These services align with the Strategic Plan, specifically Pillar 4D – Operational Effectiveness: by implementing an advanced routing system that will optimize transportation routes, ensuring that more students have access to efficient bus services for their daily commute to and from school.

**Requester:**

Daniel Kang, Director  
Transportation Services Division



ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED BOARD  
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AUG 13 2024

APPROVED

Equity Impact:

| Component               | Score     | Score Rationale   |
|-------------------------|-----------|---|
| Recognition             | 4         | Supports Transportation for All program, which aims to provide all students, in addition to Special Education and Magnet students, the opportunity to have access to school bus transportation. |
| Resource Prioritization | 3         | Optimized bus routes will give more students the opportunity to access school bus transportation.   |
| Results                 | 3         | Providing more students reliable transportation will improve attendance, which will thereby close opportunity gaps.   |
| <b>TOTAL</b>            | <b>10</b> |   |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**B. PROFESSIONAL SERVICES REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS  
ALREADY AWARDED NOT EXCEEDING <\$500,000>**

**Item H**

ADOPTED BOARD  
 REPORT

AUG 13 2024

**APPROVED**

DIVISION OF ADULT AND CAREER EDUCATION

<\$100,000>

| <u>CONTRACTOR</u> | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|-------------------|-------------------------------------|----------------------|----------------------------|---------------|
| Para Los Niños    | 4400013391                          | 07/01/23 – 06/15/24  | Revenue                    | <\$100,000>   |

Ratification of revenue contract to provide funding for eligible youth who meet funding requirements in accordance with the City of Los Angeles and the Workforce Innovation and Opportunity Act.

Para Los Niños provides revenue funding to reimburse the District for instructional services and programming provided to Para Los Niños eligible youth at the East Los Angeles Occupational Center. The contract supports reengaging eligible disconnected youth and helps them transition back to school and the workforce.

Pillar 1: Academic Excellence, Priority 1D College and Career Readiness, is supported by this revenue agreement. The Division of Adult and Career Education’s (DACE) goal is to expand opportunities and increase the number of DACE students who complete a career sequence.

**Requester:**

Renny Neyra, Executive Director  
 Division of Adult and Career Education

**Equity Impact:**

Not applicable

## ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYC. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/  
AMENDMENTS/ ASSIGNMENTS ALREADY AWARDED

## Item I

ADOPTED BOARD  
REPORT

AUG 13 2024

APPROVED

REGION EAST

| <u>CONTRACTOR /<br/>IDENTIFICATION NO.</u>                               | <u>DESCRIPTION</u>   | <u>CONTRACT TERM</u> | <u>SITE</u>               | <u>AMOUNT</u> |
|--|----------------------|----------------------|---------------------------|---------------|
| <b>Theatre Workers Project,<br/>Pasadena/ <a href="#">4400011929</a></b> | Theatre Arts Program | 08/21/23 – 06/30/24  | McAlister<br>High School* | \$0           |

BEYOND THE BELL BRANCH

|  |                            |                     |                    |     |
|--|----------------------------|---------------------|--------------------|-----|
| <b>Los Angeles Jazz Society,<br/>Los Angeles/ <a href="#">4400012850</a></b> | Jazz Education<br>Services | 08/01/24 – 07/31/29 | Various<br>Schools | \$0 |
|--|----------------------------|---------------------|--------------------|-----|

DIVISION OF INSTRUCTION

|   |  |                     |  |     |
|---|--|---------------------|--|-----|
| <b>Access Youth Academy/<br/><a href="#">4400012738</a></b>   | After-School Squash,<br>Education and<br>Enrichment<br>Programming                 | 02/26/24 – 06/30/24 | Districtwide                                     | \$0 |
| <b>Accelerate Education<br/>Group, Inc. / <a href="#">4400013040</a></b>                            | Automotive industry<br>training  | 06/01/24 – 05/31/29 | Minimum of<br>two (2) sites<br>(TBD)             | \$0 |
| <b>Linked Learning Alliance<br/>/ <a href="#">4400013261</a></b>                                    | High school<br>internship – Great<br>Public Schools Now<br>(GPSN) Pilot<br>Program | 05/23/24 – 09/30/26 | Minimum of<br>three (3)<br>school sites<br>(TBD) | \$0 |
| <b>The Sola Foundation, a<br/>California Nonprofit<br/>Corporation / <a href="#">4400012403</a></b> | Work Experience<br>Internships   | 09/01/23 – 06/30/26 | Districtwide                                     | \$0 |

## ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITYC. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/  
AMENDMENTS/ ASSIGNMENTS ALREADY AWARDEDADOPTED BOARD  
REPORT

AUG 13 2024

APPROVED

DIVISION OF SPECIAL EDUCATION

| <u>CONTRACTOR / IDENTIFICATION NO.</u>   | <u>DESCRIPTION</u>      | <u>CONTRACT TERM</u> | <u>SITE</u>  | <u>AMOUNT</u> |
|--|-------------------------|----------------------|--------------|---------------|
| <b>Boys and Girls Club of Burbank and Greater East Valley / <a href="#">4400013172</a></b> | Work Experience Program | 04/19/24 – 04/18/29  | Districtwide | \$0           |
| <b>Boys and Girls Club of Hollywood/ <a href="#">4400013244</a></b>                        | Work Experience Program | 07/01/24 – 06/30/29  | Districtwide | \$0           |
| <b>Boys and Girls Club LA Harbor/ <a href="#">4400012898</a></b>                           | Work Experience Program | 02/16/24 – 02/16/29  | Districtwide | \$0           |
| <b>YMCA of Metropolitan Los Angeles /<a href="#">4400012448</a></b>                        | Work Experience Program | 03/05/24 – 11/01/27  | Districtwide | \$0           |

OFFICE OF THE CHIEF MEDICAL DIRECTOR

|   |  |                     |                                       |     |
|---|--|---------------------|---------------------------------------|-----|
| <b><a href="#">Clinica Romero/ 4400013301</a></b>   | School-Based Health Center               | 03/20/24 – 03/20/29 | Pacoima Middle School                 | \$0 |
| <b>White Memorial Medical Center, dba Adventist Health White Memorial/ <a href="#">4400013302</a></b> | Family Medicine Residency                | 10/20/23 – 06/30/28 | Wilson High School                    | \$0 |
| <b>AltaMed Health Services, Corp. / <a href="#">4400013303</a></b>                                    | School-Based Mobile Dental Health Center | 02/20/24 – 02/20/29 | Los Angeles High School Of Arts (RFK) | \$0 |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/  
AMENDMENTS/ ASSIGNMENTS ALREADY AWARDED

ADOPTED BOARD  
REPORT  
AUG 13 2024

APPROVED

OFFICE OF THE CHIEF MEDICAL DIRECTOR (CONT.)

| <u>CONTRACTOR / IDENTIFICATION NO.</u>                        | <u>DESCRIPTION</u>             | <u>CONTRACT TERM</u> | <u>SITE</u>  | <u>AMOUNT</u> |
|---|--------------------------------|----------------------|--------------|---------------|
| Children’s Hospital Los Angeles/ <a href="#">4400013400-1</a> | Virtual Care at School Program | 06/05/23 – 06/04/25  | Districtwide | \$0           |

DIVISION OF INSTRUCTION/ DIVISION OF SCHOOL OPERATIONS

|   |  |                     |              |     |
|---|--|---------------------|--------------|-----|
| <a href="#">Families In Schools/ 4400013097</a> | Engagement partnership centered on literacy and attendance | 04/22/24 – 04/21/26 | Districtwide | \$0 |
|---|--|---------------------|--------------|-----|

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS AUTHORIZED TO NEGOTIATE AND EXECUTE

**Item J**

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

\$8,000,000

DIVISION OF INSTRUCTION

| <u>CONTRACTOR</u>                                       | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u> | <u>AMOUNT</u> |
|---|---------------------------|----------------------|------------------------|---------------|
| <b>Bedford, Freeman and Worth Publishing Group, LLC</b> | 4400012735                | 03/25/24 – 03/24/29  | General Funds (100%)   | \$8,000,000   |

Ratification of textbook purchase Master Agreement for adopted instructional materials with Bedford, Freeman and Worth Publishing Group, LLC for *Advanced Placement (AP) English Language & Composition* and *Advanced Placement English Literature & Composition* for use in Grades 9-12. On December 12, 2023, in [Board Report #115-23/24](#), presented by the Division of Instruction’s Integrated Library & Textbook Support Services Office, the Board authorized Procurement to negotiate textbook purchase Master agreement.

These are new Advanced Placement English Language & Composition and Advanced Placement English Literature & Composition books for our high school students. The last adoption was in 2017 with copyright dates of 2013 and 2014. The new books have copyright dates of 2022 and 2023. Since these textbooks were last adopted, College Board has updated nine units of the Advanced Placement exam and course and our previously adopted textbooks no longer align with the new course description and exam.

California State Education Code Section 60210, states that a school district may utilize instructional materials not adopted by the State of Board of Education (SBE), as long as the materials are aligned to state standards. A majority of the participants of the review process conducted by the District were classroom teachers who were assigned to the subject area or grade level of the materials being reviewed. The AP English Language Committee consisted of five teachers who are currently teaching AP English Language and Composition. The AP English Literature Committee consisted of six teachers who are currently teaching AP English Literature and Composition. The vendor was selected based received the highest score based on the rubric, and was unanimously recommended by the teachers.

The rubric follows the SBE adopted English Language Arts Framework Chapter 12 guidance of using the following categories for evaluation: Program Organization, Assessment, Universal Access, and Instructional Planning & Teacher Support. The committee ensured alignment with the College Board’s Course and Exam Description for Advanced Placement English Language & Composition and Advanced Placement English Literature & Composition. The evaluation was conducted over the Summer of 2023 with deliberations in October of 2023.

The LAUSD Strategic Plan priorities include High Quality Instruction and College and Career Readiness. By providing teachers with up-to-date textbooks aligned with the current College Board Exam and Course Description, they will be better able to deliver impactful, rigorous instruction. These instructional materials

ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

equip students with the knowledge and skills needed to perform confidently and successfully on their Advanced Placement exams.

This contract supports District’s Strategic Plan Pillar 1: Academic Excellence, College and Career Readiness.

**Requester:**  
 Dr. Frances Baez, Chief Academic Officer  
 Division of Instruction

**ADOPTED BOARD  
 REPORT**  
 AUG 13 2024

**APPROVED**

**Equity Impact:**

| Component                      | Score | Score Rationale   |
|--------------------------------|-------|---|
| <b>Recognition</b>             | 3     | Although the Advanced Placement textbooks are published for a national level, not California specific, the publishers have improved at providing authentic voices in addressing historical inequities. Supplementing textbooks with culturally relevant and responsive materials developed by the District and partners can also increase the recognition of specific historical inequities that need to be reversed. |
| <b>Resource Prioritization</b> | 1     | The proposed textbooks will be issued to every AP English Language & English Literature student regardless of need. In order to meet Williams Sufficiency requirements, all students regardless of need are entitled to a textbook appropriate for their course. These textbooks comply with CA Education Code requirements.  |
| <b>Results</b>                 | 3     | Providing all students with access to quality Advanced Placement textbooks ensures that they have access to the same high-level educational resources, regardless of their school's location or funding. The recommended books have the content and the resources to close achievement gaps when implemented in concert with culturally responsive pedagogy.  |
| <b>TOTAL</b>                   | 7     |   |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS AUTHORIZED TO NEGOTIATE AND EXECUTE

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

Item K

OFFICE OF TRANSITIONAL PROGRAMS

\$5,000,000

| <u>CONTRACTOR</u>           | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF<br/>FUNDS</u>                   | <u>AMOUNT</u> |
|-----------------------------|-------------------------------------|----------------------|--|---------------|
| Acceleration Academies, LLC | 4400011523                          | 08/01/23 – 07/31/28  | General Funds (60%)<br>A-G Grant Funds (40%) | \$5,000,000   |

Ratification of formally competed contract procured through a Request for Proposals (RFP) process, to provide additional student re-engagement support services to students who have dropped out and have not earned a high school diploma. On June 20, 2023, the Board authorized staff to negotiate and execute this contract ([Board Report No. 317 22-23](#)).

The services provided by this vendor are needed to augment existing District student recovery efforts by re-engaging students through community-based outreach and wraparound services designed to encourage and support the attainment of the high school credits needed for graduation. Students at-risk of not graduating will benefit from the high-quality, nontraditional education options offered by this vendor to address personal and community-related challenges and barriers to success by customizing services to meet their individual needs. The District will benefit from an expected increase in diploma completion/graduation rate.

Four proposals were received and three were deemed qualified. The source selection committee was composed of subject matter experts from Virtual Education & Option Schools, Student Health and Human Services, and A-G Intervention and Support. Proposals were evaluated on experience and qualifications of firm and personnel, project approach, course content, data reporting, Small Business Enterprise (SBE) participation, Work-Based Learning Plan (WBLP), and price. The selected vendor was the highest rated proposer.

This is Acceleration Academies, LLC first contract with the District.

These services align with the Strategic Plan: Pillar 1 – Eliminating Opportunity Gaps by prioritizing those students who need to be re-engaged because they have already dropped out of school; Pillar 2 – Welcoming Learning Environment by offering nontraditional education opportunities for students who succeed in alternative educational environments; Pillar 3 – Engagement and Collaboration by building strong relationships and honoring differing perspectives allows the District to “meet students where they’re at” using customizable approaches to address their individual needs; and Pillar 4 – Data-driven Decision-Making by using data reports to inform District supports for students.



## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****Requesters:**

Pia Sadaqatmal, Interim Chief of Transitional Programs  
Office of Transitional Programs

Latasha Buck, Executive Director  
Office of Virtual Academy & Option Programs

**ADOPTED BOARD  
REPORT**

**AUG 13 2024**

**APPROVED**

**Equity Impact:**

| <b>Component</b>               | <b>Score</b> | <b>Score Rationale</b>   |
|--------------------------------|--------------|--|
| <b>Recognition</b>             | <b>3</b>     | This vendor recognizes that emergent bilingual students, students with disabilities, and students in foster settings historically represent a disproportionate number of disconnected students who either have not been successful in traditional school settings or have dropped out of school. The District seeks this service to support with drop-out re-engagement, prevention, and retention to ensure students graduate with a high school diploma. |
| <b>Resource Prioritization</b> | <b>4</b>     | This vendor will effectively prioritize outreach efforts, re-enrollment in District optional programs, and wrap-around/mentoring services to students ages 14 – 24 who have dropped out of school.   |
| <b>Results</b>                 | <b>4</b>     | The successful implementation of this bench contract with the vendor will result in closing opportunity gaps for non-traditional students by re-engaging them in educational opportunities and providing personalized wraparound/mentoring services that will increase the likeliness of students completing their graduation requirements and earning their high school diploma.  |
| <b>TOTAL</b>                   | <b>11</b>    |  |

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS AND AUTHORIZATION OF DELEGATED AUTHORITY

REPORT

Item L – May 2024

AUG 13 2024

APPROVED

E. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000

MAY 2024 = \$3,150,299  
YTD = \$51,765,311

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

|                               | <u>May Qty of POs</u> | <u>YTD Qty of POs</u> | <u>May Total</u>                  | <u>YTD Total</u> |
|-------------------------------|-----------------------|-----------------------|-----------------------------------|------------------|
| Purchase Orders –<br>May 2024 | 378                   | 4,648                 | \$3,150,299<br>(Median - \$4,804) | \$51,765,311     |

MAY 2024 = \$82,255,678  
YTD = \$426,524,587

F. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

|  | <u>May Qty of POs/ Transactions</u> | <u>YTD Qty of POs/ Transactions</u> | <u>May Total</u>                    | <u>YTD Total</u>    |
|--|-------------------------------------|-------------------------------------|-------------------------------------|---------------------|
| Purchase Orders –<br>May 2024  | 3,996                               | 44,983                              | \$24,909,688<br>(Median - \$1,077)  | \$156,056,304       |
| DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) –<br>May 2024 | 30,037                              | 173,000                             | \$17,154,150<br>(Median - \$135)    | \$81,675,078        |
| Rental Facilities –<br>May 2024  | 6                                   | 26                                  | \$31,140<br>(Median - \$3,176)      | \$494,083           |
| Travel/Conference Attendance -<br>May 2024   | 408                                 | 3,350                               | \$455,048<br>(Median - \$762)       | \$4,206,994         |
| GENERAL STORES DISTRIBUTION CENTER -<br>May 2024                                       | 258                                 | 2,316                               | \$3,846,708<br>(Median - \$5,572)   | \$49,116,582        |
| BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) –<br>May 2024                        | 451                                 | 4,671                               | \$35,858,946<br>(Median - \$10,000) | \$134,975,546       |
| <b>GRAND TOTAL – May 2024</b>  |                                     |                                     |                                     | <b>\$85,405,977</b> |

AUG 13 2024

## ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY****Item L – June 2024****G. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000****APPROVED**

JUNE 2024 = \$1,147,468

YTD = \$52,912,779

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

|                                       | <u>June Qty of POs</u> | <u>YTD Qty of POs</u> | <u>June Total</u>                 | <u>YTD Total</u> |
|---------------------------------------|------------------------|-----------------------|-----------------------------------|------------------|
| Purchase Orders –<br><i>June 2024</i> | 108                    | 4,756                 | \$1,147,468<br>(Median - \$4,995) | \$52,912,779     |

JUNE 2024 = \$65,839,049

**H. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000**

YTD = \$492,363,626

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

|  | <u>June Qty of POs/ Transactions</u> | <u>YTD Qty of POs/ Transactions</u> | <u>June Total</u>                  | <u>YTD Total</u>    |
|--|--------------------------------------|-------------------------------------|------------------------------------|---------------------|
| Purchase Orders – <i>June 2024</i>   | 1,599                                | 46,582                              | \$11,990,758<br>(Median - \$8838)  | \$168,047,062       |
| DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) –<br><i>June 2024</i> | 16,677                               | 189,677                             | \$14,965,650<br>(Median - \$173)   | \$96,640,728        |
| Rental Facilities – <i>June 2024</i>   | 3                                    | 29                                  | \$8,237<br>(Median - \$1,315)      | \$502,320           |
| Travel/Conference Attendance -<br><i>June 2024</i>   | 538                                  | 3,888                               | \$788,359<br>(Median - \$994)      | \$4,995,353         |
| GENERAL STORES DISTRIBUTION CENTER -<br><i>June 2024</i>                                       | 144                                  | 2,460                               | \$2,379,905<br>(Median - \$4,412)  | \$51,496,487        |
| BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) –<br><i>June 2024</i>                        | 502                                  | 5,173                               | \$35,706,140<br>(Median - \$9,081) | \$170,681,686       |
| <b>GRAND TOTAL – June 2024</b>   |                                      |                                     |                                    | <b>\$66,986,517</b> |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item M

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

DIVISION OF INSTRUCTION

\$28,667,558

| <u>CONTRACTOR</u>  | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u>                    | <u>AMOUNT</u> |
|--|---------------------------|----------------------|---|---------------|
| The Regents of the University of California, Los Angeles Campus (UCLA) | 4400012970                | 06/15/24 – 06/30/27  | Gates Foundation Math Equity Grant (100%) | \$1,648,244   |

Approval of a single-source contract for research and development services. In 2021, the Gates Foundation K12 team developed the Research and Development (R&D) Partnership for Math Equity Grant program with the goal of increasing the availability of high-quality math instructional materials, particularly for Black and Latin/x students and students living in poverty. The grant was designed to support the investigation and improvement of math digital tools and platforms.

Per the grant, the Gates Foundation requires three partners for the R&D partnership: a Local Education Agency (LEA), a research institute, and a math digital tool. UCLA was named in the grant to be the research partner through their Los Angeles Education Research Institute (LAERI). UCLA LAERI will examine effective ways to support teachers’ use of digital math tools in the classroom and will also study ways to increase students’ engagement and motivation when using digital math tools throughout the year and in the summer months. The Grant award was ratified by the Board of Education on February 13, 2024 ([Board Report No. 080-23/24](#)).

Participating schools were selected based on usage of the current IXL digital tool platform and demographic information. This initiative aligns with Pillar 1, Academic Excellence; Pillar 2, Joy and Wellness; and Pillar 3, Engagement and Collaboration.

UCLA has a long history of partnering with the District. LAERI, in particular, is a long-standing partner research institute that has an excellent track record of successfully completing research projects for the District.

**Requester:**

Dr. Frances Baez, Chief Academic Officer  
Division of Instruction

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITYADOPTED BOARD  
REPORT

AUG 13 2024

APPROVED

Equity Impact:

| Component               | Score     | Score Rationale   |
|-------------------------|-----------|---|
| Recognition             | 3         | This grant affirmatively recognizes historical inequities by focusing on fostering math learning, motivation, and engagement among Black, Latinx, and low-income students.  |
| Resource Prioritization | 4         | This grant effectively prioritizes resources based on student need by specifically targeting schools that serve large populations of historically marginalized students.  |
| Results                 | 3         | The grant is likely to result in closing achievement gaps because the funds will be used to implement and evaluate strategies for using digital tools to improve math knowledge, conceptual understanding, and engagement among Black, Latinx, and low-income students. |
| <b>TOTAL</b>            | <b>10</b> |   |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item N

ADOPTED BOARD  
REPORT  
AUG 13 2024

APPROVED

DIVISION OF INSTRUCTION (CONT.)

| <u>CONTRACTOR</u>  | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF<br/>FUNDS</u>                            | <u>AMOUNT</u> |
|--------------------|-------------------------------------|----------------------|---|---------------|
| IXL Learning, Inc. | 4400013070                          | 06/15/24 – 06/30/27  | Gates<br>Foundation<br>Math Equity<br>Grant<br>(100%) | \$1,337,134   |

Approval of a single-source contract for research and development services. In 2021, the Gates Foundation K12 team developed the Research and Development (R&D) Partnership for Math Equity Grant program with the goal of increasing the availability of high-quality math instructional materials, particularly for Black and Latin/x students and students living in poverty. The grant was designed to support the investigation and improvement of math digital tools and platforms.

Per the grant, the Gates Foundation requires three partners for the R&D partnership: a Local Education Agency (LEA), a research institute, and a math digital tool. After careful review of the District’s existing list of digital tools, IXL was chosen to be a partner due to its capacity for personalization and its current adoption among middle and high school students. IXL is a research-based digital platform that has been shown to have a positive impact on student learning. Through collaboration with IXL, a comprehensive, personalized learning platform used widely throughout the District and nation, and a research team from UCLA LAERI, the District’s long-standing research-practice partner, we will examine effective ways to support teachers’ use of digital math tools in the classroom and will also study ways to increase students’ engagement and motivation when using digital math tools throughout the year and in the summer months. The Grant award was ratified by the Board of Education on February 13, 2024 ([Board Report No. 080-23/24](#)).

Participating schools were selected based on usage of the current IXL digital tool platform and demographic information. This initiative aligns with Pillar 1, Academic Excellence; Pillar 2, Joy and Wellness; and Pillar 3, Engagement and Collaboration.

IXL has been a partner of the District since 2013.

**Requester:**

Dr. Frances Baez, Chief Academic Officer  
Division of Instruction

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITYADOPTED BOARD  
REPORT

AUG 13 2024

APPROVED

## Equity Impact:

| Component               | Score     | Score Rationale   |
|-------------------------|-----------|---|
| Recognition             | 3         | This grant affirmatively recognizes historical inequities by focusing on fostering math learning, motivation, and engagement among Black, Latinx, and low-income students.  |
| Resource Prioritization | 4         | This grant effectively prioritizes resources based on student need by specifically targeting schools that serve large populations of historically marginalized students.  |
| Results                 | 3         | The grant is likely to result in closing achievement gaps because the funds will be used to implement and evaluate strategies for using digital tools to improve math knowledge, conceptual understanding, and engagement among Black, Latinx, and low-income students. |
| <b>TOTAL</b>            | <b>10</b> |   |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item O

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

DIVISION OF INSTRUCTION (CONT.)

| <u>CONTRACTOR</u>  | <u>IDENTIFICATION NO.</u>                    | <u>CONTRACT TERM</u>   | <u>SOURCE OF FUNDS</u>                                     | <u>AMOUNT</u> |
|--|--|--|--|---------------|
| McGraw Hill LLC;<br>Houghton Mifflin<br>Harcourt Publishing<br>Company | 4400013390<br>4400013379<br>(RFP 2000003261) | 08/22/24 – 08/21/28<br>includes two (2) one-<br>year renewal options | Various per<br>requesting<br>school or<br>office<br>(100%) | \$3,171,862   |

Approval of two formally competed capacity contracts procured through a Request for Proposals (RFP) process, to establish tailored Tier 3 and Tier 2 literacy intervention programs for Grades 6-12 within Los Angeles Unified School District (“LAUSD”). Tier 3 literacy intervention programming is designed for students who are at least two grades below reading proficiency for their assigned grade level. Tier 2 literacy intervention programming is designed for students whose reading proficiency is one to two grade levels below their assigned grade level. This initiative, facilitated by comprehensive online platforms, aims to effectively address the diverse literacy needs of students through assessments, data reporting, and targeted intervention strategies. Teachers are to be supported in the design by receiving real time student data in areas that require additional development in addition to having access to administration training and onsite training to ensure that the programs are being implemented for maximum effectivity. The literacy intervention programs ensure students receive personalized learning plans, adaptive materials, and immediate feedback tools to support their progress in catching up and becoming proficient readers. This approach leverages technology and data-driven insights to provide timely and targeted support, fostering accelerated growth in reading proficiency among students in Grades 6-12 within LAUSD.

McGraw Hill LLC and Houghton Mifflin Harcourt Publishing Company (“HMH”), the sole implementers of programs Corrective Reading/ Achieve 3000 and Read 180 ED/Code, will provide comprehensive support and expertise in literacy intervention. Professional development and technical support for educators and administrators are integral components of the contract, ensuring proficiency in utilizing the platform and interpreting assessment data. By prioritizing research-based practices and adhering to District standards, the proposed program aims to establish a structured framework for improving literacy outcomes and fostering a culture of continuous learning and growth in reading instruction across all LAUSD.

Eleven proposals were received, and all deemed qualified. The source selection committee consisted of three subject matter experts from Division of Instruction and one from the Division of Special Education. Factors utilized to score the proposals included experience and qualifications of firm and personnel; technical solutions/project approach; Work Based Learning Participation (WBLP) plan; Small Business Enterprise (SBE) participation; and price. The two vendors with the highest scored rating were selected.



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**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

McGraw Hill LLC has been doing business with LAUSD since 2014. Currently, McGraw Hill partners with LAUSD to implement Corrective Reading and Achieve Literacy in 23 priority middle school sites, focusing on improving literacy among the lowest-performing students. The initiative's early outcomes are highly positive, leading to the addition of 27 more interventionists trained to extend this successful approach. McGraw Hill LLC also collaborates with major urban districts like Miami-Dade, New York DOE, Milwaukee Public Schools, Prince Georges County Public Schools, and Anne Arundel Public Schools to provide advanced professional development and curriculum services.

HMH has been doing business with LAUSD since 2013. HMH Professional Services has served California districts for over 20 years, supporting literacy and Spanish literacy curriculum implementation. Instructional Coaches with expertise in literacy and multilingual learners provide targeted professional learning focused on actionable strategies for instructional excellence and student engagement.

This action aligns with the District’s Strategic Plan, Pillar 1: High-Quality Instruction, particularly Priority 1A: High-Quality Instruction: Focus on consistent implementation of high-quality instruction to improve student outcomes; and Priority 1C: Eliminating Opportunity Gaps: Eliminate opportunity gaps, advance anti-racist instructional practices, and personalize learning for all students. Students who are reading at least three grades below grade level and whose literacy needs these intervention programs target, are unable to access grade-level material, which puts them further behind their peers if not remediated over time. Closing the achievement gap is essential for these students to continue successfully through their middle and high school education and ensure they are career ready when they graduate. The professional development from McGraw Hill LLC and Houghton Mifflin Harcourt Publishing Company will support teacher and students district wide by providing specialized support to struggling readers.

**Requester:**

Dr. Frances Baez, Chief Academic Officer  
Division of Instruction

**ADOPTED BOARD REPORT**

**AUG 13 2024**

**APPROVED**

**Equity Impact:**

| Component                      | Score     | Score Rationale   |
|--------------------------------|-----------|---|
| <b>Recognition</b>             | 4         | The literacy intervention programs procured by the District actively recognizes and specifies historical inequities to correct by prioritizing struggling readers who are not be receiving remediation support through other programs |
| <b>Resource Prioritization</b> | 4         | The literacy intervention programs procured by the District actively effectively prioritizes resources based on student need by identifying those with the greatest literacy gaps who are not being served by other programs          |
| <b>Results</b>                 | 4         | The literacy intervention programs procured by the District are extremely likely to result in closed opportunity gaps and/or closing achievement gaps   |
| <b>TOTAL</b>                   | <b>12</b> |   |

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item P

ADOPTED BOARD REPORT

AUG 13 2024

APPROVED

DIVISION OF INSTRUCTION (CONT.)

| <u>CONTRACTOR</u>        | <u>IDENTIFICATION NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF FUNDS</u>  | <u>AMOUNT</u> |
|--------------------------|---------------------------|----------------------|---|---------------|
| Teaching Strategies, LLC | 4400012930                | 08/14/24 – 08/13/29  | General Funds (63%)<br>Early Childhood Education Division Grant (37%) | \$8,000,000   |

Approval of a textbook purchase Master Agreement for adopted instructional materials with Teaching Strategies, LLC for the Creative Curriculum Program for use in grades Preschool/TK.

California law (Education Code section 48000) defines TK as “the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate.” While no state curriculum is mandated, pursuant to Education Code section 48000(f), TK programs are intended to be aligned to the California Preschool Learning Foundations developed by the California Department of Education.

Creative Curriculum was selected as it is aligned to the California Preschool Learning Foundations, developmentally appropriate, and is already being used by over 350 UTK classrooms and 86 Early Education Centers. The curriculum builds children’s confidence, creativity, and critical thinking skills through hands-on, project-based investigations and supports whole child development.

Unlike the state adoption process for Grades K-8, California Education Code section 60400 requires a Board-approved process for adoption that includes a legal compliance review.

UTK Teachers expressed strong positive feedback on the instructional materials reviewed using a rubric aligned with the California Department of Education Initial Selections Process. This rubric encompasses key areas such as alignment to the California Preschool Foundations Standards, Program Organization, Assessment, Universal Access, Instructional Planning and Support, and CDE Social Content Review (Education Code sections 60040-60045). The materials effectively address these critical components, providing a strong foundation for delivering a comprehensive and well-rounded early learning curriculum.

The LAUSD priorities of High-Quality Instruction, Enriching Experiences, and Eliminating Opportunity Gaps are directly addressed through curriculum aligned with the California Preschool Learning Foundations. This curriculum fosters high-quality instruction by providing clear developmental

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

guidelines for educators. Furthermore, it promotes enriching experiences through its emphasis on hands-on learning activities integrated into everyday classroom interactions. By ensuring alignment with these foundations, the curriculum plays a critical role in reducing opportunity gaps and ensuring all students have access to a strong foundation for future academic success.

This contract supports the District’s Strategic Plan Pillar 1: Academic Excellence, Enriching Experiences, and Eliminating Opportunity Gaps; Pillar 2: Joy and Wellness, Strong Social Skills; and Pillar 3: Engagement and Collaboration, Strong Relationships.

**Requesters:**

Dr. Frances Baez, Chief Academic Officer  
Division of Instruction

Dr. Dean Tagawa, Executive Director  
Early Childhood Education Division

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APPROVED

**Equity Impact:**

| Component                      | Score | Score Rationale  |
|--------------------------------|-------|--|
| <b>Recognition</b>             | 3     | <p>The publisher of Creative Curriculum has created materials that are intentional in their approach to address historical inequities. They achieve this through the following:</p> <p><b>Foundation Volumes:</b> Each volume includes guidance to individualize learning experiences and interactions and to ensure they are reflective of the children’s community.</p> <p><b>Daily Resources:</b> There is targeted guidance to support English-language learners and children with disabilities in the “Including All Children” sections throughout our daily plans and Intentional Teaching Experiences.</p> <p><b>Teaching Guides:</b> The study topics are intentionally chosen to reflect and celebrate the diversity in our local community. Topics like clothes and buildings allow all children to see themselves and their community. Teachers are encouraged to focus on what the child can see and experience with their families, such as trips to the local laundromat or hardware store. These study topics also allow families to be the “star” in their children’s class.</p> <p><b>Children’s Book Collection:</b> The goal for the books that are included in the Children’s Book Collection is for every child to see themselves and their family. Regardless of the child’s background, family composition, abilities, race, gender, or ethnicity, the goal is to have the children connect with the characters they see in literature.</p> |
| <b>Resource Prioritization</b> | 1     | <p>The proposed instructional materials will be used by every student regardless of need. In order to meet Williams Sufficiency requirements, all students regardless of need are entitled to instructional materials</p>  |

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

| Component      | Score    | Score Rationale  |
|----------------|----------|--|
|                |          | appropriate for their course. These instructional materials comply with CA Education Code requirements.  |
| <b>Results</b> | <b>3</b> | Providing all students with access to quality Universal Transitional Kindergarten curriculum ensures that they have access to the same high-level educational resources, regardless of their school's location or funding. The recommended instructional materials have the content and the resources to close achievement gaps when implemented in concert with culturally responsive pedagogy. |
| <b>TOTAL</b>   | <b>7</b> |  |

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**APPROVED**

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item Q

APPROVED BOARD REPORT  
AUG 13 2024

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DIVISION OF INSTRUCTION (CONT.)

| <u>CONTRACTOR</u>                                | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>CONTRACT TERM</u> | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|--|-------------------------------------|----------------------|----------------------------|---------------|
| Active Internet Technologies, LLC, dba Finalsite | 4400013030                          | 09/12/24 – 09/11/29  | General Funds<br>(100%)    | \$14,510,318  |

Approval of formally competed contract procured through a Request for Proposal (RFP) process for proprietary software license for Active Internet Technologies Inc., dba Finalsite. Finalsite maintains the District’s fully hosted mass notification system used to communicate general, attendance, transportation, crisis and academic messages on a regular basis. In addition, it allows for the District to send an emergency message to all families and employees in the District within a single hour (over 1.6 million contacts via phone, email and text).

Finalsite’s Blackboard mass notification system includes all schools, regions, region networks, and central offices. Automated messaging around absences (Pupil Services), bus delays (Transportation), IEP’s (Special Education) and crisis events (School Police) are just a few examples of messages that are sent daily or frequently during the year. Schools typically send messages multiple times each week and teachers using the Blackboard Teacher Communication systems may send messages daily.

Ten proposals were received, and all were deemed qualified. Six subject matter experts from different Divisions, including the Office of Communications and Information Technology services, made up the evaluation committee. Factors utilized to score the proposals included professional qualifications and experience, work plan, technical solution, value added function, price and Small Business Enterprise (SBE) participation. The resulting contract was awarded based on the highest scored contractor.

Finalsite’s Blackboard has provided mass notification services to the District for 15 years with an exemplary track record to handle the frequency and volume of messaging required by a large school district. During the 2021-2022 school year, the District sent over 1 billion messages through the mass notification system helping to address learning loss during the pandemic and other challenges.

The mass notification systems align with each of the five pillars of the Strategic Plan. Messaging around academic excellence, joy and wellness, engagement and collaboration, operational effectiveness, and investing in staff historically occurs at the school, region network, region and District levels throughout the school year. The strongest alignment is with pillar 3, engagement and collaboration, as the mass notification system is used to enhance strong relationships with students, families and employees.

**Requester:**

Dr. Frances Baez, Chief Academic Officer  
Division of Instruction

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

ADOPTED BOARD  
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 AUG 13 2024

**APPROVED**

Equity Impact:

| Component                      | Score     | Score Rationale  |
|--------------------------------|-----------|--|
| <b>Recognition</b>             | 4         | The capacity for schools, region networks, regions, and offices to communicate an enterprise mass notification system enables the District to precisely target student families, and communities that have historically been underserved or affected by disparities, such as homelessness and African American students.                         |
| <b>Resource Prioritization</b> | 4         | While the system is accessible to all schools, it permits a heightened level of utilization where there is a greater need. Both schools and individual teachers have the capability to dispatch targeted messages to students in need of supplemental resources.   |
| <b>Results</b>                 | 3         | Utilizing the mass notification system for communication has proven to increase awareness, participation, and enrollment in academic programs like tutoring, summer school, and enrichment activities. This effectively offers additional resources and opportunities to students and families, aiding in efforts to narrow the achievement gap. |
| <b>TOTAL</b>                   | <b>11</b> |  |

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**Item R**

ADOPTED BOARD REPORT

AUG 13 2024

**APPROVED**

**INFORMATION TECHNOLOGY SERVICES \$1,360,000**

| <u>CONTRACTOR</u>  | <u>IDENTIFICATION NO.</u>      | <u>CONTRACT TERM</u>   | <u>SOURCE OF FUNDS</u>  | <u>AMOUNT</u> |
|--------------------|--------------------------------|--|-------------------------|---------------|
| Jada Systems, Inc. | 4400013280<br>(RFP 2000003561) | 06/24/24 – 06/23/29<br>includes two (2) one-year renewal options | General Funds<br>(100%) | \$1,360,000   |

Approval of formally competed contract, procured through a Request for Proposals (RFP) process, to provide and implement a helpdesk solution to augment the District helpdesk support line during periods of increased call volume and unforeseen events and/or circumstances. They will act as a helpdesk overflow to create tickets, answer basic questions and escalate calls for issue resolution. These services will enhance helpdesk support responsiveness and service quality, ensuring that District community members receive timely and effective support.

Three proposals were received, and all were deemed qualified. The source selection committee was comprised of three subject matter experts from Information Technology Services (ITS). The proposals were scored based on the following evaluation criteria: experience and qualifications of firm; technical solution/project approach; price; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan. The selected contractor was the highest-scored proposer.

Jada Systems, Inc. has conducted business with the District since 2012 and has provided Help Desk services to the City of Los Angeles, Los Angeles County, City of Pasadena, San Bernardino County, and other public entities.

These services align with: Pillar 3 – Engagement and Collaboration by helping ITS provide clear, consistent, and accessible information to the community.

**Requester:**

Soheil Katal, Chief Information Officer  
Information Technology Services

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Equity Impact:

| Component               | Score    | Score Rationale  |
|-------------------------|----------|--|
| Recognition             | 1        | This contract does not recognize historical inequities. The solution is to ensure all students, families, staff, and community have access to helpdesk support.  |
| Resource Prioritization | 4        | Effectively prioritizes resources based on student need. The contract provides an overflow helpdesk support solution to enhance support services for students, families, staff, and community.   |
| Results                 | 2        | May result in closed opportunity gaps and/or closing achievement gaps. The solution aims to improve responsiveness, empower users, training, and ongoing support. This contract represents a commitment to leveraging technology for enhanced support and operational excellence within LAUSD. |
| <b>TOTAL</b>            | <b>7</b> |  |



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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT  
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Item S

TRANSPORTATION SERVICES DIVISION

\$275,575

| <u>CONTRACTOR</u>                               | <u>IDENTIFI-<br/>CATION<br/>NO.</u> | <u>CONTRACT TERM</u>                                       | <u>SOURCE OF<br/>FUNDS</u> | <u>AMOUNT</u> |
|---|-------------------------------------|--|----------------------------|---------------|
| The Center for Effective School Operations, LLC | 4400013355<br>(RFP 2000003611)      | 08/19/24 – 08/18/26<br>includes one-year<br>renewal option | General Funds<br>(100%)    | \$275,575     |

Approval of formally competed contract, procured through Request for Proposals (RFP) process, to provide management and project support services, a school bell time assessment report, and tiering options development. These services will help the Transportation Services Division (TSD) manage the implementation and transition of new transportation systems and a zero-emissions vehicle fleet and provide an assessment of the District’ school bell schedules to allow TSD to increase its efficiency and effectiveness.

Five proposals were received and three were deemed qualified. The source selection committee was comprised of five subject matter experts from the Office of the Chief Strategy Officer, Food Services Division, Division of Instruction, Division of District Operations, and Transportation Services Division. The proposals were scored based on the following evaluation criteria: qualifications and experience of firm & key personnel; project approach; price; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan. The selected contractor was the highest-scored proposer.

This is the contractor’s first contract with the District; however, they have provided similar services to the State of Hawaii Department of Education, the Ontario Ministry of Education, Montgomery County Public Schools in Maryland, Hillsborough County Schools in Florida, Seattle Public Schools, and Minneapolis Public Schools since 2015.

These services align with Pillar 4B – Operational Effectiveness by providing TSD leadership with the resources and data to support the modernization of TSD’s operations and fleet.

**Requester:**

Daniel Kang, Director of Transportation  
Transportation Services Division

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITYADOPTED BOARD  
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## Equity Impact:

| Component               | Score    | Score Rationale  |
|-------------------------|----------|--|
| Recognition             | 3        | Supports Transportation for All program, which aims to make transportation and meals accessible to all students, in addition to Special Education and Magnet students. |
| Resource Prioritization | 3        | Bell schedule tiering will allow for maximize use of Transportation and Food Services resources for students.  |
| Results                 | 3        | Providing reliable transportation and meals for more students will improve attendance, which will thereby close opportunity gaps.                                      |
| <b>TOTAL</b>            | <b>9</b> |  |